



June, 2009

Equipment Module (EM) - Newsletter

Volume 6

Help Desk

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Status of Regions

"The Cave"

Version 6 (V6) is now Online!

On June 8th, V6 of the Equipment Module was placed online. Version 6 incorporates many changes, upgrades and bug-fixes. When you first login you should notice the new look, blue tabs, etc.

The Service (aka Maintenance) section received the largest number of improvements within the EM. Numerous screens were streamlined and improved so that maintenance activities can be taken care of on one screen as opposed to the several screens that V5 required.

This is not the end of the improvements to the EM. NDT in conjunction with the Regions and HQ IT staff, are continuing to identify and prioritize improvements for Version 7, which is scheduled to be ready in the Spring of 2010.

The next scheduled update (Version 6.1) is scheduled for the Fall of 2009 and will address the synchronization of the stand-alone laptop version of the EM with the central EM database.

Maintenance on a Kit, a new FAQ

Q: How do I Record Maintenance on a Kit? **A:** After you build a kit with several pieces of equipment you will eventually need to perform and record the maintenance for that equipment. However recording maintenance on kits is different from a single piece of equipment.

A kit can be "Checked Out for Service" and the Maintenance Log for the kit will be updated with the appropriate maintenance, however the equipment contained in the kit will **NOT** have any maintenance recorded. For example, if the

kit (i.e NDT-155-0, an AreaRAE Rapid Deployment Kit) consists of multiple AreaRAE units (NDT-156, NDT-157... NDT-161), and you record a maintenance task (i.e. Functional Test) on the kit, only the Maintenance Log for NDT-155 will show that task. The logs for the individual units will not show that task.

In order to properly record the maintenance performed on the components of the kit, you will need to locate each component and then record the necessary maintenance.

Status: Regions, Training, Web Conferencing & FAQ's

FAQ & QSG: An initial set of Frequently Asked Questions (FAQs) and Quick Start Guides (QSGs) for the EM have been prepared and are available online on the EM homepage and the epaosc.net website.

These were developed to provide an easy to use resource for questions and guides for performing routine tasks within the EM.

Regions that are fully operational in the EM: R2, R3, R4, R5, & ERT/NDT. In July,

we will be in R9 for EM Training. In the fall we will be in R1, R8, ERT-LV, ERT-NJ, RERT-LV, & RERT- AL (see chart on Page 3 for more information).

Web conferencing: In July we will review additional V6 improvements and changes. Thank you to our June audiences (R2, R3, R4, R5, R6 and R7) for taking the time to participate.

Upcoming EM Changes

Business Intelligence Reports (Sept/Oct 2009) - Provides reporting flexibility.
Ver. 6.1 (Fall 2009) - Synchronization from laptop version to national database.
Ver. 7 (Spring 2010) - Prioritized requirements from Regional Input Meeting.



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Miscellaneous Tidbits

The goal of the EM Newsletter is to keep our users informed of any substantial information related to the EM. The Web Conferencing schedule will vary month to month, but emails will be sent out to you to keep you informed.

In May, we were in R7 and greatly appreciated the R7 hospitality. Mark made an excellent suggestion to us that we have addressed in the development of QSGs that are now available.

Right now, I would like our users to know that while V6 is released, we have found a few bugs. When you find something that seems like it should work and you're not sure, please let us know. We will document these "bugs" and they should be fixed. These are separate from the V7 recommendations that will be assessed for incorporation when V7 is released in Spring of 2010.

Thank you for all comments, suggestions and questions.

Sincerely,

Jeanette

P.S Happy July 4th!!

Sample FAQ's

Using the Equipment Module:

1. Functional tests - how do you record these tests for large numbers of equipment in a minimal amount of time?
2. How do you add a PDF version of a service invoice?
3. Can you build a Kit with only Parts & Supplies?

About the Equipment Module:

1. Is it web based? Is there a disconnected local version that can be used? Is there a PDA version?
2. Does it incorporate Bar Codes; if so, what kind of bar code scanning hardware can be used?
3. If we are to utilize the system, will they pre-load our data?

Quick Start Guides Titles:

1. Equipment Search
2. Recording Maintenance/Repairs and Adding a Maintenance Type
3. Select a Service Organizations & Invoice and Adding a New Service Organization

The Complete list of FAQ's and Quick Start Guides are available on the EM homepage within the Portal and also at <http://epaosc.net> on the Equipment page under NDT.



Region 7 warehouse tour, left to right: Ed Mullin, Mark Zipf, Sharon Martin, Jeanette Martinez, David Kinroth, Quan Do and Janice Kroone.

Status of Regions with the EM

| | | | | | | | | |
|-------------|--------|--------|--------|--------|--------|--------|--------|--|
| RERT, NV | Jun-08 | | | | | | | |
| RERT, AL | Jan-09 | | | | | | | |
| ERT, NV | Sep-08 | Sep-09 | | | | | | |
| Region 8 | Nov-06 | Sep-08 | | | | | | |
| ERT, NJ | Sep-08 | Oct-08 | | | | | | |
| Region 10 | Dec-07 | Dec-07 | Dec-08 | Dec-08 | Dec-08 | | | |
| Region 1 | Nov-06 | Oct-08 | Aug-09 | Sep-08 | Jan-09 | | | |
| Region 9 | Jun-08 | May-09 | Jul-09 | Jun-09 | Jun-09 | | | |
| Region 6 | Mar-08 | Apr-09 | May-09 | Apr-09 | Jun-09 | Jun-09 | | |
| Region 7 | Jan-07 | Dec-08 | May-09 | Apr-09 | Jun-09 | Jun-09 | | |
| NDT/ERT, KY | Feb-08 | Jun-08 | Oct-08 | May-08 | Jun-08 | Jun-08 | Sep-08 | |
| Region 3 | May-08 | May-08 | Jul-08 | May-08 | Jul-08 | Aug-08 | Sep-08 | |
| Region 4 | Jun-08 | Aug-08 | Aug-08 | Jul-08 | Sep-08 | Jan-09 | Jan-09 | |
| Region 2 | Apr-08 | Jul-08 | Dec-08 | Sep-08 | Sep-08 | Jan-09 | Jan-09 | |
| Region 5 | Mar-07 | Sep-08 | Dec-08 | Feb-09 | Feb-09 | Apr-09 | Apr-09 | |

■ Data Received

■ Data Revised/Resent

■ EM Training

■ Data Resolved

■ Data Migrated

■ Data Validated

■ EM In Use

Regions that are fully operational in the EM: R2, R3, R4, R5, & ERT/NDT. However, next month (July) – R6, R7 and R9 will have their data in the EM and be fully operational (ie. in “Production” status). In July we will be in R9 for EM Training. In August we will be in R1. In September, we plan to provide training to ERT-LV. Finally, in October, we will finish up with R8, ERT-NJ, RERT-LV, & RERT- AL.

The Cave: Region 7’s Kansas City warehouse is one of the more unique EPA warehouses. It’s located 150 feet underground within a limestone mine in northern Kansas City. The location houses many other warehouses, including Hall-mark cards.

In addition to housing emergency response equipment, the facility includes an EOC and additional offices.

