



# Equipment Module (EM) - Newsletter

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## Help Desk

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**Status of Regions**

## The 4th Quarter is winding down, and then Overtime!

With the December 31st deadline fast approaching we are in the fourth quarter working hard to get everyone’s data into production. At the end of September Regions 8 & 10 need to be migrated along with a few Special teams; ERT-NJ, ERT-LV, and RERT-LV. The bulk of these will be migrated on November 9th, which is also the date that Version 6.1 will be released.

Version 6.1 contains several ‘bug’ fixes and improvements, but more importantly the “off-line” version will

be updated for synchronization with the online database. This will allow those warehouses with slow or poor internet connections to use the Equipment Module. Training on utilizing the synchronization will be available once V6.1 is released.

The programmers will be going into overtime to migrate Region 1’s data in mid December. If all goes according to plan, their data will be there in time for the holidays!

## The “problem” with Service Check-In’s

**Q: When I try to do a Service Check-In, it requires an invoice, what if I don’t have one?**

**A:** If you have already performed a ‘Service Check-out’, then you need to do a “service check-in” and it requires one to add invoice information. The benefit of Service check out/in is that the maintenance activity is recorded as part of this process. If you don’t have an invoice though:

- For **in-house service** you can use a “dummy invoice”.

However, for service that is performed by vendors your options are

limited. If you use the same approach and create a “dummy invoice”, it may cause problems later while trying to remove that “dummy invoice”.

The ‘cleanest’ method to manage this, especially if your invoices are always delayed, is:

1. Use the “Field Check Out/In”, checking out the equipment to “Other”.
2. Then record the Maintenance activity separately under equipment info page.

## Status: Regions, Training, Web Conferencing

**Regions that are fully operational in the EM:** R2, R3, R4, R5, R6, R7, R9, RERT- AL & ERT/NDT.

In the upcoming months we will be in R1, R8, R10, ERT-LV, ERT-NJ, & RERT-LV (see chart on Page 2 ).

**Web Conferencing:** In October we will be schedule web conferences as requested on a one-to-one basis. Feel free to request, email us and we will work with you to set up a date and time.

## October Web Conference Schedule

To Be Determined  
(All times are EDT)

## Upcoming EM Changes

**Business Intelligence Reports** (Oct 2009) - Provides reporting flexibility.

**Ver. 6.1** (11/ 9/09) - Synchronization from laptop version to national database.

**Ver. 7** (Spring 2010) - Prioritized requirements from Regional Input Meeting.



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## Miscellaneous Tidbits

In September, RERT-Alabama validated their data and were trained on using the EQUIPMENT MODULE (EM). So, welcome RERT-LV!

One down, six more to go!!! By December we expect to have all the rest of the Regions and Special Teams equipment data in full operation in the Equipment Module. If there are any complications with a regions data, that will become a number one priority to address for the New Year (2010). Right now there are a couple of user limiting bugs that were discovered by R7 and are being fixed. The release of these fixes will be the same date as the release of the offline-synchronization enabled version (v6.1).

Once all the Regions and Special teams are up and running, we will make sure that the data dilemmas are addressed and that users are satisfied with how their data sits in the EM. Our next topic of concern, will be to make sure all EM warehouse managers know how to use the new Business Intelligence reporting system and the offline synchronization capabilities.

We appreciate all the comments and feedback we have received so far. *Thank you* for all comments, suggestions and questions.

Sincerely,

*Jeanelle*

## Regions/ST left going into the EM

RERT, NV	Aug-09	Sep-09	Oct-09	Sep-09	Oct-09	Nov-09
ERT, NV	Sep-09	Nov-08	Aug-09	Oct-09	Nov-09	
Region 8	Nov-06	Sep-09	Oct-09		Oct-09	Oct-09
ERT, NJ	Sep-08	Oct-08	Oct-09	Nov-08	Sep-09	Sep-09
Region 10	Dec-07	Dec-07	Dec-08	Dec-08	Sep-09	Sep-09
Region 1	Nov-06	Oct-08	Nov-09	Jan-09	Nov-09	Dec-09
	Region 1	Region 10	ERT, NJ	Region 8	ERT, NV	RERT, NV
EM Predicted to be in Full Use	Dec-09	Nov-09	Nov-09	Nov-09	Nov-09	Nov-09
Validate data	Nov-09	Sep-09	Sep-09	Oct-09	Oct-09	Oct-09
Data Migrated	Jan-09	Sep-09	Sep-09	Oct-09		
Data Resolved		Dec-08	Nov-08	Sep-09	Aug-09	Sep-09
EM Training	Nov-09	Dec-08	Oct-09	Oct-09	Nov-08	Oct-09
Data Clarifications	Oct-08	Dec-07	Oct-08	Sep-09		Sep-09
Data Received	Nov-06	Dec-07	Sep-08	Nov-06	Sep-09	Aug-09